



Re-Sod Residential Permit Guidelines

Re-sod permit only needed if re-sodding right-of-way area/swale area (typically 15 to 20 feet in from the road). If re-sod does not include the right-of-way, no permit is required. Storm water needs to be assured that the water flow in the swale is not disturbed, therefore, storm water performs a stake out to determine the correct sod elevation prior to installation.

CGC, CBC, CRC, MISC SOD or Owner/Builder may apply for permit

- Re-sod application.
- Burrowing Owl Affidavit
- One (1) copy of site plan showing scope of work to be done
- NOC if value is \$2500 or greater.

Description:

- Area to be re-sodded

Inspections:

- | | |
|-----------------------------------|-----------------|
| • Notice of Commencement (NOC) | 10(if required) |
| • SW-Sod/Swale Stake out/Ec (097) | 20 |
| • SW-Sod/Swale Final (099) | 30 |

Fees:

- | | |
|--|--|
| • SWM Processing Fee | \$26.00 |
| • UP to 80' | \$62.00 *default fee for up to 80' lot |
| • Anything over 80' is charged at .78 per foot | |
| * Fees are calculated after total footage entered in. | |
| • Surcharge | NO |



Re-Sod Residential Permit Guidelines – Cont'd

Expiration:

- Six (6) months

NOTES:

***If they are only replacing a small portion of sod they are charged for the entire width of the lot.**

***Additional Storm water inspections, if required, are entered by Storm water.**

***All Storm water inspections will occur the following business day from the scheduled date.**



PERMIT #			
DATE		CLERK	
Payment method:			

RE-SOD Application

Required: Site Plan showing existing conditions and location of work

CONTRACTOR INFORMATION							
Contractor Business Name:					License Holder's Name:		
Mailing Address:					City License #:		
City:		State:		Zip:		State License #:	
Phone #:		Fax #:			Email:		
PROPERTY INFORMATION							
Property Owner:							
Site Address:					Zoned:		
City:		State:		Zip:		Block	Lot
Phone #:		Fax:			Strap #:		
					Valuation:		

HOMEOWNERS PROTECTION ACT AFFIDAVIT

I certify that I have entered into a contract with the owner/agent of the subject property to make the specified improvements to, or perform the contracting at, the real property specified in this application. I have also made the owner/agent aware of the provisions of the Homebuyers Protection Act.

Application is hereby made to obtain a permit to do the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I further certify that I have entered into a contract with the owner/agent of the subject property to make the specified improvements to, or perform the contracting at, the real property specified in this application. I have also made the owner/agent aware of the provisions of the Homebuyers Protection Act. I certify that all the foregoing information is accurate, the city has been advised of all easements on the property and all work will be done in compliance with all applicable laws regulating construction and zoning. I acknowledge and accept responsibility for compliance with the current Florida Building Code, regulations, and ordinances, as well as the payment of all legally constituted fees regarding this development application, including but not limited to ALL REVIEW FEES, PERMIT FEES, AND IMPACT FEES. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS AND AIR CONDITIONERS, etc. NOTICE: In addition to the requirements of this permit, there may be additional restrictions to this property that may be found in the public



records of this county or that may be required from other governmental entities such as water management district, state agencies or federal agencies.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Date

Signature Of Owner/Agent/Contractor

(SIGNATURE MUST BE NOTARIZED)

STATE OF _____, COUNTY OF _____

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 20____, by

_____ who is personally known or produced _____
as identification.

Exp. Date: _____ Commission Number: _____

Signature of Notary Public: _____

Printed name of Notary Public: _____

FOR OFFICE USE ONLY			
FEES:			
Building \$:			
Notary \$:			
Stormwater\$:			
Total \$			
Issued by:	Permit #:	Date:	Expiration Date:



**DEPARTMENT OF COMMUNITY DEVELOPMENT
CUSTOMER SERVICE-PERMITTING DIVISION**

P.O. Box 150027
Cape Coral, FL 33915-0027
Tel. (239) 574-0546

BURROWING OWL/ GOPHER TORTOISE AFFIDAVIT

Applicant:					
Block:	Lot:	Unit:	Strap:		
Site Address:					
<p>Within the last 30 days, I have inspected the property described above AND all vacant properties near the jobsite where I or my subcontractors may drive vehicles or place construction material.</p> <p>1. I have found the following number of Burrowing Owl and/or Gopher Tortoise burrow(s) located on the property or adjacent to the property, including those located in the abutting City rights-of way.</p>					
<input type="checkbox"/> No burrows found on the Property, Adjacent Properties, or Right-of-Way					
<input type="checkbox"/> On Property:	<input type="checkbox"/> One	<input type="checkbox"/> Two	<input type="checkbox"/> Three	<input type="checkbox"/> Four	<input type="checkbox"/> Other _____
<input type="checkbox"/> Adjacent Properties or Right-of-Way:	<input type="checkbox"/> One	<input type="checkbox"/> Two	<input type="checkbox"/> Three	<input type="checkbox"/> Four	<input type="checkbox"/> Other _____
<p>2. If burrows are found, please select <u>ONE</u> of the two options below.</p>					
<input type="checkbox"/> STATE AND/OR FEDERAL PERMITS <u>ARE</u> NECESSARY. I cannot protect the burrow(s) per instruction. I understand that State and/or Federal permits are required prior to the commencement of development activity.					
**Please indicate species, if known.		<input type="checkbox"/> BURROWING OWL		<input type="checkbox"/> GOPHER TORTOISE	
<input type="checkbox"/> STATE AND/OR FEDERAL PERMITS <u>ARE NOT</u> NECESSARY. I agree that the required protections zones will be installed and maintained during all phases of development.					
**Please indicate species, if known.		<input type="checkbox"/> BURROWING OWL		<input type="checkbox"/> GOPHER TORTOISE	
<p>By accepting City building permits, I assume all responsibility of ensuring the protection of Burrowing Owls and/or Gopher Tortoises and their burrow(s) during all phases of development activity.</p> <p>Burrowing Owls: a protection zone shall extend a radius of 33 feet (66-foot diameter) from the burrow entrance during the nesting season (February 15th- July 10th), or a minimum of 10 feet (20-foot diameter) outside of nesting season.</p> <p>Gopher Tortoises: a radius of 25 feet (50-foot diameter) is required from the burrow entrance year-round (Ordinance 20-19). All burrows must be staked and roped off using these dimensions.</p> <p>No activity, materials, fill, equipment, or parking is allowed within these buffers. I understand that molesting, harassing, or harming Burrowing Owls or Gopher Tortoises or their burrows is a State/Federal crime. The City shall notify the law enforcement division of the Florida Fish & Wildlife Conservation Commission if a wildlife violation is observed, and the permit holder will be responsible for any illegal activity.</p>					



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I fully understand the State, Federal and City regulations that prohibit the endangerment and/or harassment of Burrowing Owls or Gopher Tortoises and their burrows, and I accept full responsibility for the actions of my employees and subcontractors. I understand that the City is not liable for an applicant(s) violation of State or Federal Law. I understand that I am liable for failure to obtain any state and/or federal permits, failure to fulfill obligations imposed by a state and/or federal agency and will be liable for any violations to state and/or federal law. Further, I also understand that the City Requires that all applicable state and federal permits be obtained prior to the commencement of development activities. Copies of State/Federal permits are required prior to any City inspection and shall be posted onsite. I am fully aware that failure to secure such permits, or failure to maintain the appropriate buffers, will result in a STOP WORK ORDER being issued on my site.

Under penalty of perjury, I declare that I have read the forgoing document and that all information contained herein is true and correct to the best of my knowledge and that violation of these Laws is punishable by a fine and or imprisonment.

BY: _____

Print Name & Title of Applicant

Signature of Applicant

(SIGNATURE MUST BE NOTARIZED)

Sworn to (or affirmed) and subscribed before me, by means of physical presence or online notarization, on this _____ day of _____, 20____ by _____, who is personally known to me or produced _____ as identification.

Exp Date: _____ Commission Number: _____

NOTARY STAMP
HERE

Signature of Notary Public: _____

Printed Name of Notary Public: _____



DEPARTMENT OF DEVELOPMENT SERVICES
CUSTOMER SERVICE-PERMITTING DIVISION

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NOTICE OF COMMENCEMENT			
Permit #	Tax Folio #	State of:	County of:
THE UNDERSIGNED hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.			
1. Description of property: (legal description of the property, and street address if available)			
2. General description of improvement:			
3. Owner's information or Lessee information if the lessee contracted for the improvement:			
Name:		Phone:	
Address:		Email:	
Interest in the Property:			
Name and address of fee simple Titleholder (if different from Owner listed above):			
4. Contractor's information:			
Name:		Phone:	
Address:		Email:	
5. Surety information (if applicable, a copy of the payment bond is attached):			
Name:		Phone:	
Address:		Amount of Bond:	
6. Lender information:			
Name:		Phone:	
Address:			
7. Persons within the State of Florida designated by Owner upon whom notices, or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes:			
Name:		Phone:	
Address:			